EDMONDS COMMUNITY COLLEGE
ctcLink CliffsNotes

Spring | Issue 6 | May 20, 2019

CHANCE4CHANGE

"Everyone thinks of changing the world, but no one thinks of changing himself." - L. Tolstoy

Organizations don't change – people within organizations change.

Any business change (new strategy, new technology, new processes, new policy or regulations, new customer needs, new competitors) typically requires individual employees to do their jobs differently to be successful.

The secret to successful change lies beyond the visible and busy activities that surround change. Change cannot be managed at an organizational level until you know how to facilitate change with a single person.

Have questions, comments, suggestions? Contact the ctcLink Project Team: ctclinkedmonds@edcc.edu OR

Visit our project site:
https://employees.edcc.edu/technology/ctclinkproject

SME SPOTLIGHT

Shannon Bath | *Admin Services Manager* - Humanities & Social Sciences Division

Q: When did you become a Triton and what was your job / title then?
SB: 2003 - Student; 2010 - Student; 2011 - PT Hourly in Music (1 quarter); Program Manager HSS/STEM Division
Q: Tell us about some of your favorites!
SB: hobby - knitting
      dessert - Ben & Jerry's American Dreamcone ice cream
      pizza topping - sausage / pepperoni
      color - rust / burnt orange
      book - depends on the subject
Q: Can you tell us a fun fact about yourself?
SB: I used to wait tables at Beth's Cafe, the graveyard shift.
Q: What inanimate object best represents you and why?
SB: My daughter said a book best represents me and I agree. My love of learning and curiosity about things is best encapsulated in books (or podcasts)... and I used to own a bookstore.
Q: Finish the sentence: 'I cannot wait for ctcLink because...'
SB: ...it will make life for students and staff SO MUCH better due to the advanced technology, workflow and availability of information. As a student at CWU, which uses PeopleSoft, I loved having my academic, financial aid, and planning information easily accessible through the student portal. I look forward to seeing how we can provide that for our students and employees.

Shannon Bath has been engaged with ctcLink by attending a multitude of project activities (SME meetings, common process workshops, PeopleSoft functionality testing). Thank you, Shannon, for your professional and dedicated involvement!

"Let's rip off the Band-Aid and get it done all at once!!" - Heather Lyons, Associate Director of Finance

Speaking in regards to ctcLink, SET building, Strategic Planning, Triton Court, etc.

UPCOMING EVENTS

May 15th & 16th
  - CPW: Enrollment Cancellations
May 23rd & 24th
  - CPW: Banking & Reconciliations
May 29th &30th
  - CPW: SF - Billing & Managing 3rd Party Accounts
June 5th -7th
  - CPW: Financial Aid - Authorize/Disburse/ Reconciliation
July 29th & 30th
  - Initiation Phase DG4 Peer Review
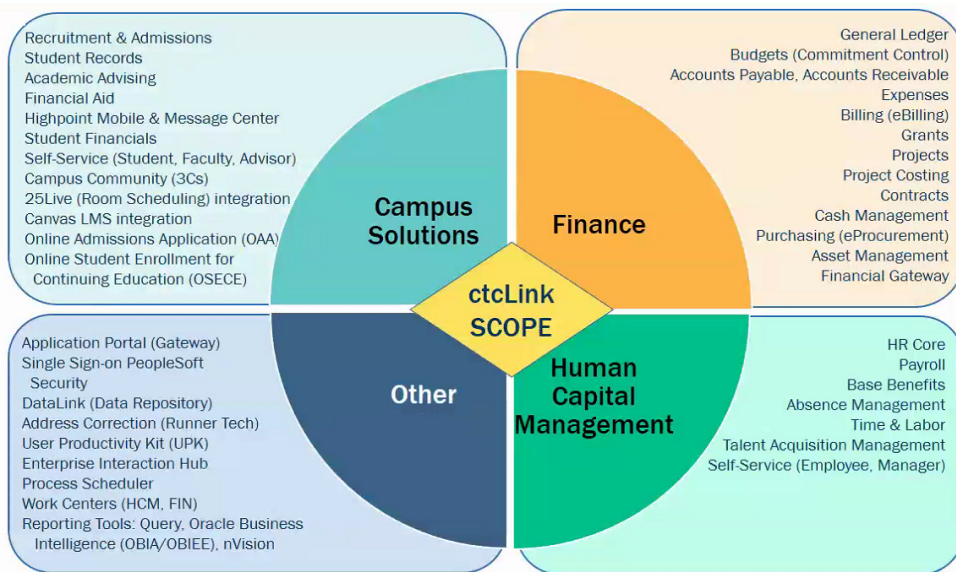
PLANNING FOR THE FUTURE

How big is big?
The ctcLink project has been a discussion for more than 10 years! The project has been planned, piloted, remedied, replanned, and there are big dreams to have full fruition at all colleges by the end of 2021.

Sometimes, when we're talking about the project around campus, we wonder, "What's the hold up?" Especially when we are focusing on an individual scale of, "How will this impact me?" With a look at the image below, you'll see all that ctcLink will encompass. Now, imagine just updating ONE of these four quadrants at ONLY our school... that would be a pretty big task. But instead, we are tackling all four quardrants (and more!) and doing this at 34 individual colleges. So, how big is big, you ask? Enormous.

Oracle, the company that owns PeopleSoft, has users of their product around the world. The company has identified that our ctcLink project is the largest ever to be implemented. To that, we say congrats to us for being ground-breakers! And also, we ask for a little patience and support. Because this project is being taken on state-wide, it is important to support the network. Edmonds Community College's implementation will only be as successful as those in our deployment group and our deployment group will only be on schedule with the success of the deployments ahead.

"If everyone is moving forward together, then success takes care of itself." - Henry Ford

HIGHLIGHTS

CANVAS for ctcLink Training

We are going to leverage Canvas for conducting ctcLink training during the implementation and going forward. All employees will need a Canvas account. We are working on a process to make that happen. Can you not wait to get engaged?

If you answered yes, you are encouraged to request enrollment into PeopleSoft (PS) Fundamentals. This is a mandatory course for every Edmonds CC employee to complete prior to start of implementation this fall. By the end of the course, you will be able to:

- Become familiar with the ctcLink project
- Describe each PS pillar
- Understand the PS Layout
- Know how to navigate the PS application
- Know how to customize your pages
- Know how to use search pages
- Understand how to run reports, jobs, and queries
- Know basic PS terms & concepts
- & much more!

The course takes a few hours, but is chock-full of good information.

Please reach out to the ctcLink Team at Edmonds to create your Canvas account & confirm your enrollment in order to begin learning and check off this prerequisite to training this fall!

PEOPLESPEAK

Much of the terminology from CEI+ will be updated in PeopleSoft to something our Project Team refers to as PEOPLESPEAK. This section will highlight a few key words each month.

Steering Committee - Okay, so this is not new terminology, but it is very important to the ctcLink implementation. A steering committee functions by two guiding principles: 1. Give strategic direction; 2. Support the Project Manager. It is their role to help realize the project and any changes that may incur along the way (timeline, budget, resources, etc.). They are accountable to the President's Leadership Team & the Board of Trustees. An opportunity to meet members of our ctcLink steering team has occured at each of the TRC quarterly drop-ins, watch for information about the next session.

CHALLENGE: Be the first to call extension 1068 and leave a message identifying the ten (10) members of the EDCC ctcLink Steering Committee. Hint, check out our Project Site!